

VILLAGE OF OAKWOOD

Regular Meeting Minutes – January 11, 2023

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Wright called the meeting to order at 6:30 pm.

CATHI FRITZ	LINDSEY LIGHT	BOB PARR	DOIT ROBERTS	ROBERT WRIGHT
Present	Present	Present	Present	Present

APPROVAL OF MEETING MINUTES

Lindsey Light motions to approve the December meeting minutes.

Bob Parr seconded.

	CATHI FRITZ	LINDSEY LIGHT	BOB PARR	DOIT ROBERTS	ROBERT WRIGHT
December 12, 2022 Regular	X	Motioned X	2nd motion X	X	X
December 12, 2022 Executive	X	Motioned X	2nd motion X	X	X

Motion Carried

REVIEW OF PROJECT STATUS

Computerized Payroll	All the computerized payroll and employee profiles are set up, but the time cards are not working completely. Managers have to approve the paper time cards. They are currently working on the issue causing this.
Consolidating of accounts	Janet Hambright has been consolidating more accounts. She has reduced from 18 to 10 at this time. Several are not required and can be funneled through the general fund, but the monies are kept separate on the general ledger.
Park Project	The drawings for the project have been received. The mayor will recommend the board pay the first installment based on what has been provided. At this time, no cost for the project has been delivered, but he hopes to have all the figures for the cost of the project and be able to vote on it in March.
Park Sanitary Line	The proposed cost from Ribbe was provided to the board. This project does not have to go out for bid but must have board approval because the amount exceeds what the mayor can approve.
Southern Tire Mart Project	They will be meeting with Tom Overmeyer to discuss the proposal that has been presented.
Village Generator Sidewalk Project	This will be going out for bid in February. Farnsworth is currently coming up with the master plan. Once developed, it will be shared with the board.
Mapping Project	There is a program that Illinois Institute for Rural Affairs provides to villages that helps guide the process of coming up with a comprehensive development plan with short and long-term goals and priorities. This would be a community project and not a village board project. Their service is very inexpensive, and they have assisted with Ogden and Paxton, to name a few. Small towns need a full-time administrator to help plan development. This will be presented at the next meeting for a vote.

Village Speed Limits - Digital Speed Signs	The police and public works departments are working with IDOT on installing digital signs on 150 coming into town. They are also looking into lowering the speed limit in that area. An ordinance was provided to the board that will be up for a vote at the next meeting. This ordinance will lower the speed limit on North Main coming in from the west and east of town. Currently, the speed limit everywhere else in town is 20mph. North Main is 30mph, but the residential area is the same as south main which is 20mph and other streets in the village. Oakwood St. will remain at 30mph because there is a full parking shoulder the length of the road from north to south.
Harassment Training	The annual state-mandated harassment training will need to be completed online. Last year the IML brought someone in to complete the training. Training must be completed by March 31, 2023.
Intergovernmental Agreement	An agreement was provided to the board for consideration with the town of Muncie. Blake Wells from the Muncie Village Board was present and explained they are just asking for additional help in police patrol with a minimum of 10 hours a month. They contacted the county, and they directed them to try to get an agreement with another town. There were concerns about ensuring the Village of Oakwood was covered, but Chief Soderstrom has reviewed the agreement, feels this is doable, and still has coverage within the Village.
SRO – Unit 76 agreement	Chief Soderstrom was going to meet with superintendent Larry Manard with a proposed agreement with the Village providing coverage and training for the district. The proposal will be presented to the board once it's been drafted.
Old Village Hall	An interested party has approached the Village about purchasing the property and starting a business. This would be a hair salon that would provide a variety of services. Attorney Mudd will be getting the paperwork together so this property can be put out for bid in February. There is no need for an appraisal, and there was a discussion on requiring a minimum price.

Doit Roberts motioned to put the old village hall up for bid with a minimum bid amount of \$25,000.

Lindsey Light seconded.

	CATHI FRITZ	LINDSEY LIGHT	BOB PARR	DOIT ROBERTS	ROBERT WRIGHT
YES	X	X	X	X	X
NAYS					
ABSEN T					

Motion Carried

Property ordinance Management	The Village currently has property maintenance ordinances passed by the board in 2016, but the board has since adopted the International Property Maintenance Code which covers maintenance of existing properties. The ordinance adopted in 2016 is really written for new construction, additions, improvements, etc. With some edits and additions, it can cover much of the construction that villages regulate with, but much of it can be removed and defer to the International Building Code and International Residential Code. But the mayor is looking at having a more comprehensive property management program which covers construction, maintenance, and nuisance ordinances in a consolidated format. The process for someone to refer to when wanting to
-------------------------------	--

	improve or build within the village limits can be improved also. With future development, this will help in that process. There are sample ordinances out there that can be adjusted to fit the Village's needs, and Attorney Mudd stated this would be where the process should start instead of recreating. C. Fritz said the Village's ordinances are currently online and hard to find. She feels having one document will simplify the process for everyone involved.
Budgets	L. Light updated the status of the reorganization of the budget. The hope is to have more information that guides line items. The basic start of building the next budget will start simplifying the process and allow for more accessible review. The preliminary budget for the next budget year is scheduled to be presented to the board in February.
Village Clean Up	Mayor Wright presented to the board a program that would help certain citizens unable to bring items on Clean-Up Day to the public works building with ways to help clean up their property and resolve issues before it becomes a fine. This would be built into the budget, and an application process would be developed to help the disadvantaged, senior citizens, the disabled, and other's that legally qualify. The board felt this was a great way to help out those citizens. The mayor will investigate how this will be written legally and consult with Attorney Mudd.
4 th of July Celebration	Mayor Wright stated there is a need for citizens to volunteer to help in the planning of the 2023 celebrations. In the past, there was fundraising done by village residents, and there would be village infrastructure that would help support the plans. There was discussion on the concerns of having fireworks launched from the park and what other areas would be an option that would help with crowd control. But this process needs to start with the help of volunteers to start the discussions.

Having no other items to discuss, Robert Wright motioned at 7:42 pm to go into Executive Session.

Bob Parr seconded.

	CATHI FRITZ	LINDSEY LIGHT	BOB PARR	DOIT ROBERTS	ROBERT WRIGHT
YES	X	X	X	X	X
NAYS					
ABSENT					

Motion Carried

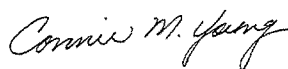
Bob Parr motioned at 8:22pm to adjourn.

Cathi Fritz seconded.

	CATHI FRITZ	LINDSEY LIGHT	BOB PARR	DOIT ROBERTS	ROBERT WRIGHT
YES	X	X	X	X	X
NAYS					
ABSENT					

Motion Carried

Submitted by,



Connie Young, Clerk

Approved 2/20/2023