

**VILLAGE OF OAKWOOD  
REGULAR MEETING MINUTES**

**NOVEMBER 20, 2023**

Mayor Wright called the meeting to order at 6:30 p.m.

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT:** Scott Fegett, Cathi Fritz, Lindsey Light, Bob Parr, Matt Trimmell

Mayor Wright asked for a motion to approve the October 16, 2023, minutes as presented.

**APPROVAL OF MINUTES**

Lindsey Light motioned to approve the October 16, 2023, minutes.

Scott Fegett seconded.

	ELLIOTT	FEGETT	FRITZ	LIGHT	PARR	TRIMMELL
<b>YES</b>		X	X	X	X	X
<b>NAYS</b>						
<b>ABSTAIN</b>						
<b>ABSENT</b>	X					

Motion Carried

**APPROVAL OF BILLS**

Lindsey Light motioned to accept the bills as presented.

Bob Parr seconded.

	ELLIOTT	FEGETT	FRITZ	LIGHT	PARR	TRIMMELL
<b>YES</b>		X	X	X	X	X
<b>NAYS</b>						
<b>ABSTAIN</b>						
<b>ABSENT</b>	X					

Motion Carried

**DEPARTMENT REPORTS**

**VILLAGE HALL**

Still having issues with LOCIS as last month and the village was charged for the fix that was issued. L. Light will be looking for alternative software.

**FINANCES/TREASURER**

Mayor Wright asked if the reports presented to the board provide them with the information needed to make informed decisions. Board members were pleased, and if anyone needs more information, they should talk to L. Light.

**PUBLIC WORKS**

- Southern Tire Mart is 1-2 weeks behind schedule.
- The Box project for TIF funds is about finished, and all documentation has been submitted except for the property appraisal. The appraisal must be done before taxes are reassessed. Expect Brett to be done with the project and have the appraisal in the next few months.
- The village generator is being commissioned later this week.
- The evaluation from Lisa Lashaway has been received for the Scott Street Bridge. The hope is to have the RFP out in December.

- There has been a meeting with the County and Friends of the Rail Trail, and the creation of the pavilion along the trail. There would need to be a Governmental Agreement signed, but at this time, estimates are being figured.

**POLICE**

The monthly traffic report was provided and reviewed.

**EMERGENCY RESCUE**

The ambulance has been ordered, and the trade-in values are being worked on.

**SUBJECTS REQUIRING ACTION/DECISION BY THE BOARD**

**FELLER & KUESTER AUDIT REVIEW**

Matt Morgan of Feller & Kuester was present to discuss the audit report. The areas of improvement from the last audit have been addressed. He stated that because of the size of the village office, trustees need to continue to have oversight and stay involved in the processes.

He addressed the software issues the office has been having and stated that different software may help with the fees charged for the audit. The new PO system should help with the audit because recording the transactions provides a better picture of the books. He did say the board needed to make sure they go through the amended appropriation ordinance to help with any line items that were overspent.

Lindsey Light motioned to approve the audit as presented.

Matt Trimmell seconded.

	ELLIOTT	FEGETT	FRITZ	LIGHT	PARR	TRIMMELL
<b>YES</b>		X	X	X	X	X
<b>NAYS</b>						
<b>ABSTAIN</b>						
<b>ABSENT</b>	X					

Motion Carried

**METRO COMMUNICATIONS, LLC**

Brock Reed from Metro Communications updated the board on their company and the installation of fiber optics. He stated they can provide a much cheaper rate and be more competitive. They would run the fiber optic through the utility easements, and then it would be running to the house once requested. There was a question if they could use the current vaults installed around town. He stated they would have their own vaults. Several board members were not pleased with disrupting resident's yards again. The mayor stated he would like to see the service package and timeline. If they are going to install fiber right after Pavlov or be installing at the same time, the community needs to understand who is who and why.

**COMPREHENSIVE VILLAGE PLAN**

The mayor would like to have a strategic planning meeting in January with the board. He stated its imperative the board plan ahead. With the mapping committee looking to help the village and coordinate some projects and activities, knowing what the board is doing now and also plans to do will help everyone. There was discussion on grant funds that are available to that been applied to for the help of funding. C. Fritz emailed the mapping action plan to the board that was developed from the initial planning meeting.

**TULIES' TIF EXTENSION REQUEST**

Jim Sisco provided the board with an update on the project. Once they got into the project's construction there was much more disrepair than anticipated. The water company has installed 2 meters that could not be located. A commercial kitchen is currently being installed. He realized the TIF agreement was nearing the end, and he was asking for an extension. If they don't encounter any other issues, he can see it completed in 8 weeks. Mayor Wright told J. Sisco the board needs a commitment to an opening date to adhere to the agreement.

\$91,000 is being requested at this point of the agreement. J. Sisco committed to the 8-week timeline, and that put construction work completion in mid-January. Jim agreed to have all work completed by mid-February and the restaurant open for business by March 1<sup>st</sup>. Jim will follow up with the project at next month's meeting.

Cathi Fritz motioned to approve the allocations requested along with another update on the project next month.

Bob Parr seconded.

	ELLIOTT	FEGETT	FRITZ	LIGHT	PARR	TRIMMELL
<b>YES</b>		X	X	X	X	X
<b>NAYS</b>						
<b>ABSTAIN</b>						
<b>ABSENT</b>	X					

Motion Carried

**PARK RECONFIGURING**

There is a group that is part of the mapping committee that is looking at parks and recreation. Grants are available to help reconfigure the current park structure to see if it can be used more efficiently. S. Fegett stated he would work with Vermilion Advantage on what grants are available.

**VILLAGE PARK ANIMAL ORDINANCE**

Currently, the village has an ordinance that prohibits dogs from the park. There is a leash law that needs to be followed.

Cathi Fritz motioned to update the current ordinance to allow dogs that are leashed at the park.

Bob Parr seconded.

	ELLIOTT	FEGETT	FRITZ	LIGHT	PARR	TRIMMELL
<b>YES</b>		X	X	X	X	X
<b>NAYS</b>						
<b>ABSTAIN</b>						
<b>ABSENT</b>	X					

Motion Carried

**VILLAGE TREE TRIMMING**

There is a need for some trees that are starting to cover obstructing views on the road to be trimmed. It was stated that the trimmed trees would be part of the village right-away. It was the recommendation of Public Works to approve the lower bidder at \$2,800.

Scott Fegett motioned to approve the lowest bidder for trimming trees through the village.

Bob Parr seconded.

	ELLIOTT	FEGETT	FRITZ	LIGHT	PARR	TRIMMELL
<b>YES</b>		X	X	X	X	X
<b>NAYS</b>						
<b>ABSTAIN</b>						
<b>ABSENT</b>	X					

Motion Carried

**AGENDA REQUESTS**

Jason Dunavan, representing the Oakwood HS softball program, was in attendance. He was requesting that the board approve playing games at Oakwood Park. They cannot hold anything at the current location because the field doesn't meet regulations. It would also provide better opportunities to host tournaments. It was discussed that he would need to talk to the school board and Oakwood Youth board because of the overlapping of

schedules. Dunavan stated the district would move the scoreboard, and the store shed would also be needed. The board recommends that he talk with the OHS baseball program, as they already have a portion of the shed provided by the village.

Mayor Wright asked for a motion to adjourn, having no further business to discuss.

Lindsey Light motioned at 8:49 pm to adjourn.

Bob Parr seconded.

	<b>ELLIOTT</b>	<b>FEGETT</b>	<b>FRITZ</b>	<b>LIGHT</b>	<b>PARR</b>	<b>TRIMMELL</b>
<b>YES</b>		X	X	X	X	X
<b>NAYS</b>						
<b>ABSTAIN</b>						
<b>ABSENT</b>	X					
						Motion Carried

Submitted by,



Connie Young, Clerk

Approved 1/16/24